



King David Primary School



Reopening: Risk Assessment September 2020

Purpose: to ensure that suitable measures are taken to reduce potential exposure to the Covid-19 virus. These control measures will be informed by the Government and Public Health England guidance.

Management Actions: This Risk Assessment should be reviewed by the school's Senior Leadership Team and treated as a live document. It should be reviewed and revised appropriately whenever there are changes to the school operations. Even if no changes take place it is advisable to review this Risk Assessment weekly during the Covid-19 pandemic and be informed of the latest guidance.

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Contact with someone suffering from coronavirus	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors 	<p>Everyone will be asked not to come into school if they need to self-isolate under current guidance. Regular reminders will be given about this.</p> <p>Anyone self-isolating with symptoms will be encouraged to access testing and engage with the NHS Test and Trace process.</p> <p>If a symptomatic person comes into school, they will be sent home immediately or isolated until they can be picked up. Pupils will be asked to wait in the lobby area, outside the Headteacher's office.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a symptomatic pupil who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> • If a distance of 2m can't be maintained, supervising staff will wear a fluid-resistant surgical mask • If contact is necessary, supervising staff will also wear 	HT/SLT	Sept 2020	Two staff training days (27 th & 28 th August 2020) to educate staff members on new procedures and guidelines.

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		<ul style="list-style-type: none"> ○ Being coughed on, ○ A face-to-face conversation, or ○ Unprotected physical contact (skin-to-skin) ● Proximity contacts – extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected person ● Travelling in a small car with an infected person <p>If there are 2 or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus is suspected, the school will work with the local health protection team to decide if additional action is needed. Any advice given by the team will be followed.</p>			
Contact with coronavirus when getting to and from school		<p>Everyone will be encouraged to walk to school, and asked to avoid taking public transport during peak times if possible.</p> <p>Anyone who needs to take public transport will be referred to government guidance.</p> <p>For dedicated school transport (i.e. buses, minivans), discussions will be held with the providers to make sure their staff:</p> <ul style="list-style-type: none"> ● Follow hygiene rules ● Try to keep their distance from passengers where possible ● Do not work if they or a member of their household are displaying coronavirus symptoms <p>In addition, the school will work with providers, pupils and parents/carers as appropriate to ensure that, wherever possible:</p>	SLT A Whelan	Sept 2020 Sept 2020	

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Spreading infection due to touch, sneezes and coughs		Pupils will be made aware that they mustn't touch the front of the covering during use or removal.	Staff members	Sept 2020	
		Handwashing facilities will be provided. Each classroom has a sink and extra sinks have been fitted outside the toilet block to replace the water fountains.	HT	Sept 20	
		Hand sanitiser dispensers will be fitted at regular intervals around the school building.	HT	Sept 2020	
		<p>Everyone in school will:</p> <ul style="list-style-type: none"> • Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands • Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing • Be encouraged not to touch their mouth, eyes and nose • Use a tissue or elbow to cough or sneeze, and use bins for tissue waste 	Staff members	Sept 2020	
		<p>Pupils will be encouraged to learn and practise these habits in lessons and by posters put up across the school.</p> <p>Help will be available for any pupils who have trouble cleaning their hands independently. Skin friendly cleaning wipes can be used as an alternative. Young children will be supervised during hand washing.</p>	Staff members	Sept 2020	
Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.	KP	Sept 2020			

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		<p>has been in, following decontamination guidance.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Teachers & TAs will wash their hands and surfaces before and after handling pupils' books.</p>	Teaching staff	Sept 2020	
Spreading infection due to excessive contact and mixing between pupils and staff in lessons		<p>Pupils will be kept in their class groups for the majority of the day. Each year group will be considered a bubble and members of staff will stay within their bubbles and not work in more than one bubble.</p> <p>Children in the EYFS will be kept in consistent groups based on their age groups, while adhering to the usual staffing ratios.</p> <p>Where pupils are old enough and capable enough, they will be taught and reminded to maintain their distance and not touch staff or peers.</p> <p>KS2 pupils will be seated side-by-side and facing forwards, and unnecessary furniture will be moved out of classrooms to allow for this.</p> <p>Lessons that involve singing, chanting, shouting or playing instruments (particularly wind or brass instruments) will be limited to no more than 15 pupils, and will take place outside wherever possible (if taking place inside, the space will be well ventilated). Pupils will be positioned either back-to-back or side-to-side at an appropriate distance. Instruments won't be shared. Singing or instrument playing won't take place in any larger groups such as choirs or assemblies.</p> <p>For physical activity, contact sports will be avoided.</p>	<p>Teaching staff</p> <p>EYFS staff</p> <p>Teaching staff</p>	<p>Sept 2020</p> <p>Sept 2020</p> <p>Sept 2020</p>	

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		<p>Outdoor sports will be prioritised where possible, or large indoor spaces used where it is not. Distance between pupils will be maximised as much as possible.</p> <p>Any pupils with complex needs or who need close contact care will have the same support as normal as distancing isn't possible here. Staff will be rigorous about hand washing and respiratory hygiene.</p> <p>Supply teachers, peripatetic teachers and other temporary staff will be told to minimise contact and maintain as much distance as possible from other staff. The number of temporary staff entering the school premises will be kept to a minimum.</p> <p>Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual. These staff will be advised to be rigorous about hand washing and respiratory hygiene.</p>	<p>Teaching staff</p> <p>FE</p> <p>HT</p> <p>FE</p>	<p>Sept 2020</p> <p>Sept 2020</p> <p>Sept 2020</p> <p>Sept 2020</p>	
<p>Spreading infection due to excessive contact and mixing between pupils and staff around and outside of the school</p>		<p>Pupils will be kept in the same groups at all times each day, and be kept separate from other groups.</p> <p>Pupil groups will have staggered timetables, including for start and finish times, break and lunch times, and assemblies, to avoid too many pupils being in one place at the same time.</p> <p>There will be three distinct drop off/pick up slots arranged by surname alphabetically.</p> <p>Movement around the school site will be kept to a minimum.</p> <p>Pupils will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</p>	<p>HT/SLT/Teaching staff</p> <p>Teaching staff</p> <p>HT</p> <p>SLT</p> <p>Teaching staff</p>	<p>Sept 2020</p> <p>Sept 2020</p> <p>Sept 2020</p> <p>Sept 2020</p>	

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		<p>Rooms will be accessed directly from outside where possible.</p> <p>The dining room will be split into two sections so two year groups can eat separately, but at the same time. Half the school will eat sandwiches in their classrooms alternate weeks.</p> <p>Toilet use will be managed to avoid crowding. Each cubicle will be allocated to specific year groups and cleaned more frequently than previously.</p> <p>Staff use of staff rooms and offices will be staggered to limit occupancy. There will be a second staffroom located in the SEN office.</p> <p>Visitors to the site, such as contractors, will have guidance on physical distancing and hygiene explained to them on or before arrival. Visits will happen outside of school hours wherever possible. A record will be kept of all visitors.</p> <p>Non-overnight domestic educational visits can take place in the same pupil groups, but only subject to a separate risk assessment that considers the coronavirus measures in place at the destination.</p> <p>Breakfast Club and After School Club will not be running as it would not be possible to keep children in their separate bubbles.</p> <p>The High School are not opening the canteen before school.</p>	<p>HT</p> <p>KP</p> <p>SLT</p> <p>HT</p>	<p>Sept 2020</p> <p>Sept 2020</p> <p>Sept 2020</p>	<p>This will be reviewed and the clubs might recommence after the Succot break.</p>
Spreading infection due to the school environment		<p>Checks to the premises will be done to make sure the school is up to health and safety standards before opening in September.</p> <p>Fire, first aid and emergency procedures will be reviewed</p>	HT	Sept 2020	

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school		SENCo. Staff who are clinically vulnerable or clinically extremely vulnerable and coming into school will be placed in the safest possible on-site roles where it's possible to maintain social distancing. Individual risk assessments will be carried out if necessary.			
Other information		Remote learning provision to be in place: <ul style="list-style-type: none"> • Google Classrooms to be set up for all new classes. Homework to be set via GC in future. • Doodle Maths to be used by all pupils in Y1 to Y4. • Parents aware of teachers' email addresses for ease of contact • School website updated • Paper learning packs prepared if needed or requested 	Teachers	Sept 2020	